



## Playbook briefing for Press – FAQ

**As noted in the Playbooks, more details and guidance on these topics, and others, will be available when confirmed, no later than the April 2021 update:**

- **General topics:**
  - Role of COVID-19 Liaison Officer
  - Information on 14-day activity plan (including the template)
  - Close contacts (including preparation of list of close contacts)
  - Isolation in case of a positive test
  - Testing (including timing, communication of results and locations)
  - Temperature checks at venues
  - List of destinations and movements
  - Pre-departure testing
  - Health reporting app and Contact Confirming app (COCOA)
  
- **Press specific topics:**
  - Further information on Olympic/Paralympic Village Plaza Mixed Zone
  - Booking system for access to competition venues
  - Information on stay in Japan during transition period from Olympic to Paralympic Games
  - Information on the capacity of the competition venues and press areas
  - Information on the guest pass policy
  - Information on press services for accredited press who do not come to Japan (incl. virtual press conference, myInfo)
  - Information on the use of public transport for press (inc. alternative options)
  - Information on specific rules for press who live in Japan
  - Information on insurance for press

## I. General Questions

### *Playbooks*

#### **When do the rules in the Playbook come into effect?**

Playbook rules start from 14 days before travelling to Japan, as described in the 'Before you Travel' section. These include self-monitoring health and recording on the health reporting app; limiting social interactions; preparing documents such as your activity plan; and taking a COVID-19 test.



The 'At the Games' rules apply to Games-time operations.

Specific rules also apply for residents in Japan any pre-Games visits; please consult with the relevant Tokyo 2020 functional area for more information.

### **If I'm travelling from outside Japan, will I have to quarantine on arrival?**

Additional rules apply to the first 14 days of your stay in Japan, as outlined in the Playbook. This adapted quarantine allows you to go to locations necessary for your role, for example the MPC for the press. Permitted locations and activities will be indicated on the 'List of Destinations and Movement', available no later than April. Other activities will be restricted as a precautionary measure.

You will need to list all intended activities in your activity plan.

### **How do the Playbook rules apply for training periods (official/unofficial), test events, site visits, etc?**

COVID-19 countermeasures will be in place for training periods, test events, etc, in order to run them safely and successfully. They will also provide learning opportunities so that measures can be adjusted if necessary for the Games.

Please consult with the relevant Tokyo 2020 functional area for more information about the specific rules.

### **Is there a deadline for leaving Japan after the Closing Ceremony?**

Further information will be provided no later than April.

### **Will there be Playbooks for Spectators and Workforce? If so, when will they be published?**

Rules for spectators will be announced no later than April.

### **Why do I only have to keep a two metre's distance from athletes? Why not everyone else?**



It is important to minimise physical interaction in order to reduce the risk of infection. Ideally this would mean 2m distance between all people, in order to avoid being considered as a close contact. However in certain situations this is not feasible, so 1m is preferred.

**We understand the second version of the Playbook is planned in April. But as many preparations for stakeholders are ongoing, is it possible for you to set another meeting to explain any updates to the Playbook, before April and sometime around in March?**

Full briefings will take place after the next version of the Playbook is published in April. In meantime stakeholders should consult with their respective Tokyo 2020 functional areas.

## **Compliance**

**Who will cover any costs incurred due to non-compliance with the Playbook?**

Responsible Organisations will bear the costs of any non-compliant behaviour of their members.

**What may be the consequences in the event of non-respect of the rules contained in the Playbook?**

Non-respect of the rules contained in the Playbook may have an impact on your access to Games venues and, in some cases, on your participation. Repeated or serious failures to comply with the rules may result in the withdrawal of your accreditation.

**Will the new Playbook have an effect on the Responsible Organisation Undertaking (ROU) that stakeholders sign for the accreditation process?**

Further information will be provided no later than April.



## **COVID-19 Liaison Officer**

### **When will more information about the COVID-19 Liaison Officers be available, including a full role description?**

Please refer to the COVID-19 Liaison Officer Job Description which will be provided when developed as soon as possible.

The Liaison Officers will be updated in the lead up to the Games and more information will be available no later than the April version of the Playbook.

### **Will the IOC/IPC and Tokyo 2020 hold daily meetings with the COVID-19 Liaison Officers to provide updates or request updates from the Responsible Organisations?**

Details for COVID-19 Liaison Officers are being developed; more information will be available no later than April.

### **Will COVID-19 Liaison Officers be allowed to input information (i.e., body temperature) into the health reporting app on behalf of others?**

Yes, the intention is that COVID-19 Liaison Officers will be able to act as designated representatives for individuals in their delegation and input information on their behalf.

## **II. Stakeholder Journey Questions**

### ***Before you Travel – Applications / Smartphones***

#### **Is there a possibility of being denied entry to Japan based on the results of health monitoring in the 14 days before departure?**

The purpose of health monitoring in the 14 days before departure is to check for any COVID-19 symptoms that indicate infection. If you record symptoms, you will need to take a COVID-19 test and may have to postpone or cancel travel to Japan.



## ***Before you Travel – Country entry***

### **What happens on arrival if you do not receive your Pre-Valid Card before leaving for Japan (for example due to change of accreditation)?**

In principle, a Pre-Valid Card is needed to enter Japan due to the suspension of visa-free travel to Japan. Further information will be provided no later than April 2021.

### **When can stakeholders make site visits to Tokyo ahead of the Games?**

In light of global travel restrictions, planning and preparations should take place through online meetings as much as possible. For critical on-site activities, please contact the relevant Tokyo 2020 functional area.

## ***Before you Travel – Hygiene***

### **Are there guidelines on face mask branding?**

Face masks are a hygiene item required to prevent the spread of COVID-19 – they should not be considered as branding opportunities, fashion items or part of a uniform. Standard commonly-available surgical masks can be worn (in accordance with the Playbook/World Health Organisation guidelines).

If a stakeholder produces their own masks, they must comply with the relevant medical and other technical specifications. The masks should be a single colour and must not display any slogans, manufacturer identifications or commercial branding. IOC/IPC, Tokyo 2020, NOC/NPC and IF standard emblems are permitted, or NOC/NPC national flags. Emblems must be no larger than 10cm<sup>2</sup> and appear only once, not in the centre of the mask.

### **Will there be sufficient supplies of face masks and hand sanitiser available to buy when in Japan?**

It is your responsibility to make sure you bring enough face masks and hand sanitiser for your time at the Games. Please consult World Health Organization guidelines on face masks, as referenced in the Playbook.

## ***Before you Travel – Test, Trace and Isolate***



## **Who will cover the cost of the COVID-19 test required before I travel to Japan?**

The costs of the pre-travel test will be covered by each individual or their Responsible Organisation.

## **Is there a template for the negative COVID-19 certificate?**

Tokyo 2020 will provide a template prescribed by the Government of Japan; please ask your test provider to use the template. It may also be possible to use a standard test certificate from your provider if it includes specific information, for example passport number, as outlined on the Government of Japan website. Visit [mof.go.jp](https://www.mof.go.jp) for more information.

## **Will I need to show the original of my negative COVID-19 test certificate on arrival to Japan?**

You will need to submit an electronic copy of your negative test to the Government of Japan and Tokyo 2020 in advance, via the health reporting app. You will also need to present the original test certificate when you arrive in Japan.

## **Can the negative COVID-19 test certificate be written in my native language?**

The certificate must be written in English, following the approved template.

### ***Entering Japan – Accommodation***

## **If I test positive for COVID-19 on arrival or while in Japan and have to isolate in a specified facility, who pays for the cost of accommodation during the isolation period?**

The accommodation costs for isolation will be covered by the Government of Japan.



## ***Entering Japan – Test, Trace and Isolate***

**Where will COVID-19 tests be administered on arrival in Japan? How soon will the results come through? If travelling in a group, will the whole group have to wait at the airport to receive results before travelling on to our destination?**

COVID-19 tests on arrival (dependent on where you have travelled from) will be performed in the airport terminal, after disembarking the aircraft and before progressing to immigration and the baggage hall. More information will be provided in the April version of the Playbook.

**What will the arrivals process at the airport in Japan look like, e.g. disembarkation of aircraft, document verification, temperature check, waiting areas etc.**

Further information will be provided no later than April.

## ***At the Games – Accommodation***

**Who will ensure hotels follow proper health and safety protocols? Is it my responsibility as a Games participant?**

Everyone has to play their part in following the Playbook, including hygiene rules. Hotels and restaurants follow strict protocols, in accordance with local regulations.

## ***At the Games – Destinations and Movement***

**Can I go to restaurants or bars in my designated accommodation?**



Activities will be restricted to your 14-day activity plan. Please refer to the List of Destinations and Movement, which will be available no later than April.

**Can I request a location to be added to the List of Destinations and Movement if it's not there?**

The List of Destinations and Movement is being developed in consultation with all stakeholder representatives to ensure it meets everyone's needs while achieving the overall aim of restricting unnecessary physical interaction.

***At the Games – Food & Beverage***

**Will future versions of the Playbook include more information on food and beverage/dining policies?**

Yes.

**Where will I be able to eat or buy food in the first 14 days if my accommodation doesn't provide meals? For example, can I get a takeout or buy food from a grocery store to eat in my room?**

More details will be available when confirmed, no later than April.

***At the Games – Services***

**Will I be allowed to go to a shop to buy essentials such as face masks, snacks or medical supplies?**

Activities will be restricted to your 14-day activity plan. Please refer to the List of Destinations and Movement, which will be available no later than April.

***At the Games – Test, Trace and Isolate***

**Will there be a special status for individuals who recently had COVID-19 and have had a serology test in order to avoid false-positive PCRs?**

No.





**Will I need to input my temperature onto the health reporting app every day if my temperature is also being checked when I enter a venue?**

Temperature checks will be performed at entry to Games venues. This is separate to reporting your health status via the health reporting app in the 14 days before your travel and during your first 14 days in Japan. You will need your own thermometer for health monitoring.

***At the Games – Transport***

**If travelling on public transport is almost always prohibited, will Tokyo 2020 provide enough cars/buses/private transport for everybody?**

The transport plans are currently being reviewed with this in mind.

**If I want to use public transport, who will I ask for permission and in what circumstances will it be permitted?**

Further information on transport will be provided no later than April.

**Will I be allowed to use public transport after my first 14 days in Japan?**

Rules that apply after the first 14 days are being discussed with the Government of Japan and will be confirmed no later than April.

**Will capacity on public transport be increased at peak times?**

Further information on transport will be provided no later than April.

**Will travel cards public transport be distributed with accreditation?**



Further information on transport will be provided no later than April

### ***At the Games – Venue access***

**How much extra time should be allowed for entering venues, to take into consideration temperature checks and any other measures in place?**

More information on the process for temperature screening will be provided in April. It is not anticipated that this will significantly change the normal time to arrive at venues.

### ***Leaving Japan – Test, Trace and Isolate***

**Who will cover any costs if I need to quarantine when returning home from Japan?**

Any costs related to quarantine in your home/other country after leaving Japan will be your responsibility.

## **III. Press specific Questions**

*Please see annex.*